

### Who is required to be vetted?

All members **with direct responsibility for the supervision and safety of children**, and those in a management role of these volunteers/workers will be required to partake of the vetting process. These positions are referred to as regulated activity positions - see list below for examples.

Baseball Ireland has a policy that members are to be re-vetted after three years - this may change where legislation requirements are amended. The time taken to complete the vetting process is dependent on the prompt return of accurately completed forms and this must be allowed for when recruiting staff. The vetting process does not provide clearance for people to work with children and/or vulnerable adults; it must be perceived as merely a check to ensure there is no known information that would mean the person was a risk to children/ vulnerable adults and should be seen as just part of the recruitment process. Prior to working with children and/or vulnerable adults a person must have received confirmation from Baseball Ireland that they have no records that indicate they are unsuitable to work with children or vulnerable adults.

Regulated activity positions include but are not limited to:

- Associate Members
- Board Members
- Coaches
- Safeguarding Officers
- Club Committees
- Designated Persons
- Employees
- Leaders
- Massage Therapists
- Officials
- Physiotherapists
- Regional Boards
- Standing and Board Appointed Committees
- Team Managers
- Club Photographers
- Other personnel

\*Unless the positions highlighted above are responsible for one of the roles below on a **regular basis** then they are not be required to undergo a vetting or disclosure check. A Vetting or Disclosure check will be required where an individual undertakes relevant work or activities relating to children or vulnerable adults, where such involvement includes but is not limited to: coaching, mentoring, teaching, training or instruction, care or supervision (including health care and relevant personal care), advice or guidance provided wholly or mainly for children relating to their physical, emotional or educational well-being, moderating a public electronic interactive communication service likely to be used wholly or mainly by children, driving a vehicle being used only for conveying children and carers or supervisors.